

**RISING STARS
HIGH
SCHOOL**



Tel: (021) 557 2776

Email: risingstars@telkomsa.net

Website: www.risingstars.co.za

6 Circle Road

Table View

7441

Dear Parents/Guardians

It is with great pleasure that we welcome you to Rising Stars High School and introduce you to our enrolment and application process. We trust that your academic walk with us will be a loving, encouraging and uplifting one. Our motto "**Sonhe Alto**" which means "**Shoot for the stars**" is testament in our belief of who we are, where we are going and what we strive to achieve each and every day.

We kindly ask that you please complete this hard copy and hand it in to the school admissions office. Please ensure that **ALL** forms are duly completed **CLEARLY** and in **FULL** (cell numbers, e-mail addresses, telephone numbers, addresses, identity numbers etc); signed and returned to the school together with **CERTIFIED COPIES** of the following:

SOUTH AFRICAN CITIZENS

a copy of your child's **UNABRIDGED BIRTH CERTIFICATE**

a copy of your child's **LATEST REPORT**

a copy of your and your spouse's identity documents or passports

a copy of either your **RATES ACCOUNT** (if you own the property) **OR** a copy of your **LEASE AGREEMENT** or a **UTILITY BILL** in the parent's name.

NON-SOUTH AFRICAN CITIZENS

All the above documentation **PLUS**

REFUGEE STATUS - copy of a valid permit from **HOME AFFAIRS** and proof that you have applied for a refugee identity document in the RSA.

ASYLUM SEEKER - copy of a valid section 22 permit

STUDY VISA - copy of a **VALID** passport and study visa as well as proof of medical cover with a registered South African medical scheme.

GUARDIANS/FOSTER PARENTS

Copy of valid legal court guardianship papers

PLEASE NOTE:

All applications will be assessed. We do not work on a "first come first serve" basis. Acceptance will be strictly according to **RSHS's** admission policy.

SCHOOL FEES

School fees are payable in 12 monthly instalments from January - December.

Monthly school fees are due payable by the 1st of the month for the month in advance.

NON-REFUNDABLE deposit of **R3000,00** to be paid when application is submitted and deemed successful.

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CONTRACT

between

RISING STARS HIGH SCHOOL

(Name of parent/guardian) please print

being the parent/guardian of the children as set out in 1.1 below.

Address: _____

The above address shall apply as the chosen domicile for the provision of any notice in terms of this agreement.

RECORD

1. It is recorded that:

1.1 the Parent is the parent/guardian of the following child/children:

Surname

First Names

1.2 the Parent has applied for the Child to be admitted to Rising Stars High School ['the School'] as a learner and that the school has agreed to to thus admit such child

1.3 the parties agree as set out herein.

PROVISION OF INSTRUCTION

2. The governing body undertakes, during the term of this contract, to:

2.1 Provide each child with instruction (which includes certain extra-mural activities), insofar as it is within its control, in terms of the rules, policy and admission requirements of the school, subject to the provisions and conditions set out herein and any legislation which may be applicable from time to time.

2.2 Provide the parent with an annual written financial report on the state of the school's financial affairs.

2.3 Ensure, insofar as it is within its power, that the nature and character of the school, as well as the academic standards which apply at the school, as defined in the policy and admission requirements of the school, are maintained.

2.4 Create and maintain, within the financial capacity of the school, such physical facilities as are necessary to support instruction as defined in clause 2.1.

2.5 Endeavour to ensure that the quality of the work and the personal life and example of the educators associated with the school will always be a source of inspiration to the learners.

2.6 Assist the learners of the school, encourage them, and inspire them to work honestly, dutifully and diligently, tackle problems and think for themselves, by the use of the best methods of instruction.

2.7 Provide, above all else, for thorough and effective education which is aimed at knowledge of, insight into, and appreciation of, all that is true, good, and noble.

FINANCIAL OBLIGATIONS OF PARENT

- 3.1 I/We undertake, in return for the education provided to the children, to pay the annual compulsory school fees, as determined by the Board of Trustees and as adopted by the parents.
- 3.2 I/We jointly and severally undertake to pay school fees and I/we understand the following:
- a) The annual compulsory school fees are payable in advance and due on the first day of school.
 - b) Fees can be paid off in 10 monthly equal instalments (February - November), but by no later than the seventh day of each month: provided that those months in which the 7th day falls within a school holiday, the school fees shall be payable no later than three days after the opening of the school and provided further that the Parent shall always be entitled to pay all or any portion of the school fees advance.
- 3.3 If the parent should fail to pay the school fees before or on the due date, the School Board of Trustees reserves the right to charge interest at the current prime rate.
- 3.4 In terms of family law, parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
- 3.5 In the event of non-payment of the annual compulsory school fees the school will sue both parents irrespective of maintenance and court orders which may exist between the parties.
- 3.6 In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
- 3.7 The parties to this application undertake to pay all legal costs, including attorney/client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of school fees.
- 3.8 The school may hold and process by computer or otherwise any information obtained about the parents because of their liability for school fees.
- 3.9 The school may conduct an enquiry and/or information search about the parents with a credit information bureau, persons acting as their agents and /or credit grantors.
- 3.10 The school may transmit details of how the parent/s have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purpose of making any credit management related decisions.
- 3.11 If parent/s fails to meet their school fee obligations, the school may record the conveyed to a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.
- 3.12 Should there be a dispute on your statement of account, please notify the bursar in writing.
- 3.13 Financial records and agreements are available in English only.
- 3.14 School fees are a statutory debt. Schools are exempt from the National Credit Act.

DETERMINATION OF SCHOOL FEES

- 4.1 The Board of Trustees undertakes to determine, subject to the provisions of Section 39(2) (b) of Act 84 of 1996 before the end of each year, the compulsory school fees for the following calendar year.
- 4.2 The Board of Trustees undertakes not to change the stipulated amount during the calendar year concerned.

TERMINATION OF CONTRACT

5. This contract is not limited to any calendar year, but remains valid until it is terminated in any of the following ways:
- 5.1 The parent is entitled to terminate this contract at any time by giving WRITTEN NOTICE to the school, provided that if the termination does not coincide with the end of a calendar month, the Parent shall remain liable for school fees, calculated pro rata to the last day of the month of termination and subject to the Parent's remaining liable for the outstanding school fees.
- 5.2 If the Board of Trustees expels any of the children from the school as provided for in clause 6, the obligation of the Board of Trustees regarding the instruction of such child terminates on the date of expulsion, but the parent remains liable for all school fees for the period up to the end of the month in which such child is expelled.
- 5.3 In all cases where child completed Grade 12 the contract in respect of that child is automatically regarded as having expired on the last official school day of that year, without notice having to be served regarding its termination as provided for elsewhere in this contract, except in cases where fees are still outstanding.

PUNISHMENT AND DISCIPLINE

6. The parent hereby subjects himself and each child to:

6.1 the regulations regarding control, suspension, expulsion, and the administering of punishment to learners, as promulgated in terms of the South African Schools Act 1996 (Act No 84 of 1996) and published in Government Gazette No 17579 of 15 November 1996, as well as all the regulations which from time to time are promulgated to replace or amend the above-mentioned regulations.

LAWSUITS

7.1 The parties agree to the jurisdiction of the Magistrate's Court regarding any lawsuit arising from this contract, notwithstanding the fact that the amount in question may exceed the jurisdiction of the Magistrate's Court.

7.2 A statement signed by the Bursar of the school (whose appointment, competence or authorisation need not be proved) which sets out the amount of the Parent's debt to the Board of Trustees.

7.2.1 serves as prima facie proof of the amount of the Parent owes the Board of Trustees.

7.2.2 is a valid document in any court with competent jurisdiction for the purpose of preliminary or summary judgment against the Parent.

7.3 The Parent agrees to pay all legal costs which may be incurred by the Board of Trustees after the Trustees has given instruction for the institution of legal proceedings for the recovery of any amount owed by the Parent in terms of this contract, including the costs as between an attorney and his own client.

GENERAL

8.1 This document constitutes the entire agreement between the parties with respect to the subject of the agreement.

8.2 No amendment or agreed cancellation of this agreement is of any legal force unless it is committed to writing and signed by the Parent and Board of Trustees.

8.3 No concession or accommodation which the Board of Trustees may extend to the Parent regarding the fulfilment of any of his obligations in terms of this contract, may prejudice or lead to the abandonment of any of the Board of Trustees' rights in terms of common law.

8.4 ALL notices which the Board of Trustees serves on the parent in terms of this contract or otherwise are served to the address indicated in the introduction to this agreement or such other address (which may not be a post office box) of which Parent informs the Board of Trustees in writing, and such written notice to the Parent is regarded as having been received not later than 7 (SEVEN) days after the date of its transmission to the Parent, whether it was handed to the child or posted to the parent.

8.5 The parent is regarded as having acquainted himself, prior to signing this contract, with the content of the School's policy and admission requirements and school rules.

8.6 The Board of Trustees is entitled to amend this agreement with at least 2 (TWO) month's prior notice to the Parent with effect from the beginning of a following school year, and, if any of the Children's enrolment is continued in that following year, the Parent is regarded as having accepted the amendment with respect to such children.

PLEASE TAKE NOTE THAT ALL INFORMATION SUPPLIED MAY BE VERIFIED AND IF IT IS FOUND THAT YOU HAVE BEEN DISHONEST IN ANYWAY, THIS CONTRACT WILL BE DEEMED NULL AND VOID.

Signed at: _____ On _____

PARENT/GUARDIAN

BOARD OF TRUSTEES

RISING STARS HIGH SCHOOL



Rising Stars High
SONHE ALTO

Tel: (021) 557 2776

Email: risingstars@telkomsa.net

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ENROLMENT FORM

Please complete with a black pen

Do you have any learners currently/prevously in this school?

YES

NO

Name of other learners: _____

LEARNER INFORMATION

LEARNER

Full name _____

Surname _____

Preferred name _____

Date of birth _____

ID/Passport number _____

Nationality RSA OTHER _____

Religious denomination _____

Gender MALE FEMALE

Ethnic group _____

Home language ENGLISH

AFRIKAANS

OTHER _____

Learner mobile number _____

Learner e-mail address _____

Admission date _____

Grade in 2022 _____

Registered for social grant YES NO

Receives social grant YES NO

SPORT

Sport code	Level

CULTURE

Culture code

NEXT OF KIN INFORMATION

Name _____

Contact number _____

Alt contact number _____

Relation _____

FAMILY INFORMATION (mark with X in relevant box)

Family status Both parents

Parents deceased Single parent

Foster parent Childrens home

Widow/widower Re-composed

Father Mother

None

LEARNER HEALTH INFORMATION

Chronic diseases _____

Allergies _____

Medication _____

MEDICAL AID INFORMATION

Name _____

Telephone number _____

Member number _____

Primary member

FAMILY DOCTOR INFORMATION

Name _____

Telephone number _____

Business number _____

INFORMATION OF PREVIOUS SCHOOL

First registration of learner in

Western Cape: YES NO

Learner attended school last

year: YES NO

If yes, in which Province or country _____

Previous school _____

Telephone number _____

Address _____

Province _____

Highest Grade in previous school _____

Reason for leaving the school _____

BIOLOGICAL PARENT/GUARDIAN 1 INFORMATION

Title _____	Postal address _____
Full names _____	_____
Surname _____	Occupation status
Initials _____	Own employer Non-professional
Preferred name _____	Own employer Professional
ID/Passport number _____	Housewife
Home language: ENGLISH	Contract worker
AFRIKAANS	Student Full time
OTHER _____	Part time
Communication preference:	Pensioner
SMS E-MAIL MAIL By HAND	
Language preference _____	Occupation _____
Mobile number _____	Employer _____
Home Tel number _____	Work Tel number _____
FAX _____	Employer physical address _____
Email _____	_____
Residential address _____	_____
_____	Is the learner living with this parent?
	YES NO

BIOLOGICAL PARENT/GUARDIAN 2 INFORMATION

Title _____	Postal address _____
Full names _____	_____
Surname _____	Occupation status
Initials _____	Own employer Non-professional
Preferred name _____	Own employer Professional
ID/Passport number _____	Housewife
Home language: ENGLISH	Contract worker
AFRIKAANS	Student Full time
OTHER _____	Part time
Communication preference:	Pensioner
SMS E-MAIL MAIL By HAND	
Language preference _____	Occupation _____
Mobile number _____	Employer _____
Home Tel number _____	Work Tel number _____
FAX _____	Employer physical address _____
Email _____	_____
Residential address _____	_____
_____	Is the learner living with this parent?
	YES NO

DECLARATION BY PARENT/GUARDIAN

I _____ (Name of parent/guardian), hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Board of Trustees or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence.

Signed at _____ on _____ day of _____ 20_____.

Signature of parent/guardian _____

ACCOUNTABLE PERSONS INFORMATION

Biological parent 1 Biological parent 2 Other

A) INDIVIDUAL

Title _____
 Full names _____
 Surname _____
 Initials _____
 Preferred name _____
 ID/Passport number _____
 Home language **ENGLISH**
 AFRIKAANS
 OTHER
 Communication preference

SMS	EMAIL	MAIL	By HAND
-----	-------	------	---------

Language preference _____
 Mobile number _____
 Telephone number _____
 Fax number _____
 Email _____
 Residential address _____

 Postal address _____

 Postal code _____

B) COMPANY/CLOSED CORPORATION/TRUST

Title _____
 Full names _____
 Surname _____
 Initials _____
 Preferred name _____
 ID/Passport number _____
 Home language **ENGLISH**
 AFRIKAANS
 OTHER
 Communication preference

SMS	EMAIL	MAIL	By HAND
-----	-------	------	---------

Language preference _____
 Mobile number _____
 Telephone number _____
 Fax number _____
 Email _____
 Residential address _____

 Postal address _____

 Postal code _____



Rising Stars High
 SONHE ALTO

FOR OFFICE USE

Learner CEMIS number _____

BANKING DETAILS

Bank:	Mercantile Bank
ACC Holder:	Lorene's Educare Centre CC
ACC No:	1050627148
Branch Code:	450209
Reference:	Your child/children's name & surname.

CONTRACT WITH SCHOOL WITH REGARDS TO PAYMENT

Agreement between Rising Stars High School and _____ (Name of parent/guardian) with regards to the payment of school fees.

1. Rising Stars High School is a Private School and may raise school fees in terms of the South African School Act (Act No. 84 of 1996) and the National Educating Policy Act (Act No. 27 of 1996) - National norms and standards of School funding.
2. As a parent/guardian you are liable to pay school fees determined in terms of Section 39 of the South African Schools Act, unless or to the extent that you have been exempted from payment in terms of the said Act.
3. Even though a court has determined that another person is liable to pay the prescribed school fees, as may be included in divorce settlements orders, and/or any other appropriate court order, it remains the responsibility of all persons who meet the definition of "parent" in the South African Schools Act, to pay school fees and all "parents" are jointly and severally liable for the payment of all school fees that are charged or will be charged by the school in respect of a particular learner.
4. Payment of school fees to Rising Stars High School will be made as follows:
(Please tick the applicable block with a cross)

<input type="checkbox"/>	Full payment (Once-off) on or before the last date as determined during the annual parent meeting.
<input type="checkbox"/>	Payment over 12 months (January - December).
<input type="checkbox"/>	Alternative arrangements will be made with the School in writing at my own responsibility and initiative.
5. Should payments of school fees be in arrears; I shall be accountable for the payment of fees that may arise in the effort to collect the fees on an attorney and client basis.
6. I choose the following address as my domicilium citandi et executandi for delivery or serving of any notices or pleadings. Residential address (Not a postal address).

7. I/We the parents/guardian of _____ undertake to honour the agreement as set out above.

Signature of parent/guardian _____ Date _____

PERMISSION/CONSENT TO TAKE PART IN ALL ORGANISED ACADEMIC, SPORT AND CULTURAL ACTIVITIES

1. I, parent/guardian of _____ hereby give permission that he/she may participate in all academic, sport and culture activities presented by the school in an organised manner. To participate in tests conducted by the school support team with the object of improvement in schoolwork and to identify other problems.
2. I grant permission that my child may be transported by a public bus company approved by the school management. If there is only a small group of learners that need to be transported, parents/teachers with valid driver's licenses may be asked to transport them.
3. I accept that all reasonable precautions will be taken for the safety and wellbeing of my child and that I will be held responsible for the payment of the medical and/or hospital fees if enforced upon, in case of an injury which cannot be ascribed to the responsible personnel's coarse negligence.
4. I hereby delegate my powers as parent/guardian to the Principal of the school or representative if medical or surgical treatment may be needed for my child. As far as I know, he/she is physically able to participate in any organised activities and he/she resides in good health.
5. I confirm that all medical information supplied in the Learner information section of this form is accurate and complete. This information may be used in case of emergency.
6. I undertake to inform the school if any of the above information may change.
7. I undertake to support my child to obey the Code of Conduct and disciplinary system of Rising Stars High School as included in the Policy of the School

Signature of Parent/guardian _____ Date _____